



Roseville Fire Department

Fire & Life Safety Division

316 Vernon Street Suite 480 · Roseville, CA 95678 · (916) 774-5800 · FLSDivision@roseville.ca.us

Haunted House Permit

Please submit all completed permit applications to FLSDivision@roseville.ca.us

Permit applications shall be submitted at least 10 days prior to the event. One-time permit only.

Name of Applicant: _____ License Number: _____

Phone Number: _____ Email: _____

Address of Event: _____

Proposed Date: _____ Time: _____ to _____

1. The Roseville Fire & Life Safety Division shall be notified at least 48 hours prior to any inspections. Call (916) 774-5800 to schedule inspections.
2. Issuance of a permit is subject to compliance with the listed requirements and approval by field inspection and necessary tests.
3. I/we do absolve the Roseville Fire Department, or any member thereof, of any and all liability for damage of any kind whatsoever that may occur as a result of this event.
4. Issuance of a permit is subject to proof of insurance with the City of Roseville named as additional insured.
5. Licensed operator will conform to all requirements as contained in the California Code of Regulations.
6. An inspection of the event location, by the Roseville Fire Department Fire & Life Safety Division, shall take place prior to the event occurring.
7. The Roseville Fire Department will have the authority to supervise and inspect the event location prior to and during the event.

1. Plan Submittal

A site map shall be submitted and approved. Information to be included on the site map (to approximate scale):

- Address, dates and hours of operation
- Name and phone number of person(s) in charge
- The entire building even if only a portion of the building is being utilized
- Structures and means for fire department emergency access
- Complete maze layout
- Egress system
- Sprinkler system (if required)
- Fire alarm system (if required)
- Smoke alarms (if required)
- Dimensions of rooms
- Height of walls, aisles and exit widths
- Electrical panel locations
- Fire extinguisher locations
- Exit sign location

Specific Requirements:

2. Supervision

Places of assembly shall be under the constant supervision of a competent adult on the premises during the time that the occupancy is open to the public. This individual shall be provided with a method for notifying 911 and shall be responsible to activate overhead lighting should an emergency occur. Staffing levels shall be adequate to control occupant load and assist patrons in exiting should an evacuation be necessary.

3. Safety Provisions

- a) All walls used for the maze corridors shall be open at the top unless sprinkler heads are dropped down below the ceiling.
- b) All walls of the maze shall be secured in a safe manner as to prevent them from falling.
- c) Temporary electrical wiring shall be securely fastened to the top of the walls and shall terminate all splices within covered electrical junction boxes.
- d) Provide approved address numbers on the building. Numbers shall be of adequate dimension, (6" minimum) and contrast in color, and be clearly visible from the street fronting the property.



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- e) Provide "NO SMOKING" signs.
- f) Candles and other open-flame devices are prohibited.
- g) Provide a certificate stating all decorative materials have been treated and are flame retardant. Said certificate will be retained by the Fire & Life Safety Division. Decorative materials include, but are not limited to: curtains, draperies, streamers, foam plastics, cloth, cotton batting, straw, vines, leaves, trees (including Christmas trees), netting, and surface coverings applied over the building interior finish for decorative, acoustical, or other effects. Decorative materials shall not obstruct or conceal exit doors, exit signs, sprinkler heads, fire alarm notification device or portable fire extinguishers.

4. Exit Marking

- a) Approved exit signs and directional exit marking shall be provided and approved by the Fire & Life Safety Division. All exit signs shall be illuminated. To ensure continued illumination for duration of not less than .5 hour in case of primary power loss, the exit signs shall be connected to an emergency electrical system provided from storage batteries, unit equipment or an on-site generator set, and the system shall be installed in accordance with the Electrical Code.
- b) Additional approved low-level exit signs that are internally or externally illuminated, photo luminescent or self-luminous shall be provided.
- c) Maintain all exit doors in an open position during the time the public is allowed on the premises, unless exit doors are equipped with approved panic hardware. A minimum of two exits are required.
- d) Exit requirements shall comply with the California Building Code.

5. Sprinkler System

An automatic fire sprinkler system shall be required in all haunted houses and installed in accordance with California Fire Code.

EXCEPTION:

- 1. An automatic sprinkler system is not required when the floor area of a temporary amusement building is less than 1,000 square feet and the exit travel distance from any point is less than 50 feet.

6. Fire Alarm System

An approved smoke-detection system shall be installed. Activation of any smoke detector, sprinkler system or other automatic fire-detection device shall immediately sound an alarm at a constantly supervised location.

EXCEPTION:

- 1. In areas where ambient conditions will cause a smoke-detector system to alarm, an approved alternate type of automatic detector shall be installed.
- 2. Single station smoke alarms may be used for a temporary haunted house.

7. Public Address System

A public address system that is audible throughout the amusement building shall be provided. The public address system may also serve as an alarm system.

8. Electrical Provisions

- a) UL approved extension cords and fused multi-plug extension cords may be used on a temporary basis.
- b) All temporary wiring and receptacles in the building shall be on a GFI (Ground Fault Interrupter) circuit.



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9. Fire Extinguishers

- a) Provide a minimum 2A:10BC rated fire extinguisher at all exit doors. Fire extinguishers shall also be located within 50 feet travel distance from any point within the building, and must be accessible.
- b) Fire extinguishers shall have a current California State Fire Marshal tag attached.
- c) Fire extinguishers are to be mounted on the wall between three and five feet from floor to top of extinguisher.

10. Emergency Procedures

- a) An approved fire safety and evacuation plan shall be prepared and maintained in accordance with the California Fire Code.
- b) Upon activation of the fire alarm system, designated personnel shall be immediately available to:
 1. Shut down all conflicting or confusing sounds and visual distractions.
 2. Cause illumination of all means of egress.

In affirming my signature hereon, I realize that as the permittee, I am responsible for compliance with all provisions under which this permit may be granted. Application or permit does not replace any license or permit required by any other agency.

Applicant's Signature: _____ **Date:** _____

Permit Authorized By: _____ **Issue Date:** _____

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